



Grittleton House Useful Info



Capacity

Ceremonies

- Library Well ~ 80 seated guests with additional standing room on the balconies
- Red or Yellow Gallery ~ 50-180 guests
- Orangery ~ 50-400 guests

Wedding Breakfast

- Red or Yellow Gallery ~ 50 up to 112 guests on round tables or 50 up to 126 guests on long tables. Combine the Galleries for a maximum of 250 guests
- Orangery ~ 50 to 200 guests

Evening Reception

- Main House ~ 50 up to 400 guests depending on the areas used

Marquee available for all sizes large or small



Access & Set-Up ('Yours for a Day', 'Winter Wedding' & 'Book & Marry')

- Access to the House on your wedding day is from 9am, this includes the Drawing Room.
- Set up, we request that all wedding items are delivered to the house 48hrs prior to the wedding day, clearly labelled and with a comprehensive set up plan. The Grittleton House Events Team will follow your instructions and set up for you. There is no additional cost for this service. It may be possible to access the house the day before your wedding (between 1pm and 4pm only), so that you can set up yourself, our Wedding Coordinator will discuss this with you.
- Grittleton House will be exclusively yours to enjoy on your wedding day. You will have exclusive use of the house from 90 minutes prior to your ceremony start time, until the end of your wedding day. Please note if you are not getting married at Grittleton House, exclusive use commences from your arrival at the House (post ceremony).
- The House is available for your enjoyment until midnight on your wedding day. Extensions are available at an additional cost.
- The wedding party and their guests are requested to vacate the estate 30 mins after the end of the wedding party, unless you are occupying the accommodation.



Access & Set-Up ('Yours for a Weekend')

- The wedding party are invited to arrive from mid-day on the day prior to the wedding day, to commence their wedding day preparations and set up. Set up to be completed by 4pm. A member of staff will be on hand should they be required.
- Your wedding guests are invited to arrive at the House from 4pm, where they can join you for tea and cake, and check in to their accommodation.
- Access to the wedding areas for any final preparations is from 9am on the day of your wedding, this includes the Drawing Room.
- We offer exclusivity for your wedding day from 9am till the end of the day.
- The wedding party and their guests are requested to vacate their bedrooms by 10.30am and vacate the estate by 1pm on the day after the wedding day.





Support

- Our Wedding Coordinator is on hand to offer help and support throughout the planning process, from start to finish.
- You will be invited to attend a final run through meeting, approximately 4-6 weeks prior to your wedding. This gives couples the opportunity to discuss all of the final details including food & drink choices & timings.
- Our Wedding Coordinator and Events Manager will be available on your wedding day to ensure your day runs smoothly.



Accommodation

- All accommodation bookings are made through the wedding party.
- Minimum numbers apply as per the accommodation Terms and Conditions.
- Names of guests must be provided to Grittleton House 14 days prior to their stay.
- All accommodation is subject to availability and cannot be guaranteed on the night prior to the wedding, unless booking the 'Yours for a Weekend' Package.
- Guests are invited to check in no earlier than 4pm. We are not able to offer early check-in times.
- Breakfast is served from the main house between 8.30 and 9.30am. This time may vary on a Sunday if booking a 'Yours for a Weekend' Package.
- 'Yours for a Day', 'Winter Wedding', 'Book and Marry' guests are required to check out of their bedrooms at 10.30am and vacate the estate by 11am. Late checkouts are not available.
- 'Yours for a Weekend' guests are required to check out of their rooms at 10.30am, and vacate the estate by 1pm.
- All keys must be left in the main house. There is a charge of £25 for lost keys.



Payments

We want to make booking a wedding with us simple and straightforward, with no hidden extras.

Below is all the important info you need to know;

- We can hold your date for a maximum of 5 days.
- To secure your booking we require a non-refundable booking fee of £1,000 ('Yours for a Day', 'Winter Wedding' & 'Book & Marry') or £3,000 ('Yours for a Weekend') and a completed booking form.
- The balance of the venue hire is payable 6 months prior to your wedding.
- The final payment is due no later than two weeks prior to your wedding date.
- A damage / incidentals deposit of £500 is required no later than two weeks prior to your wedding date. This will be held against any damages or incidental costs.
- Grittleton House requires the Hirer to hold appropriate wedding insurance, this should include £5 million public liability insurance. A copy of the wedding insurance must be provided to Grittleton House within 28 days of your booking date.



How to book

We hope that you like what you have seen so far, please contact us if you have any questions or would like to arrange a visit. We have lots of useful FAQs on our website along with our full Terms and Conditions.



Contact our Wedding Coordinator - emma@grittletonhouse.co.uk or 01249 782434